**Archbishop Murphy High School**

Board of Trustees

June 13, 2018

Present: Millie Judge, Duane Schireman, Larry Moore, Steve Schmutz, Alex Crane, Tom Kelly, Jeff Cymbaluk, Pat Sievers, Brian Murphy, TC Thacker, Danielle Appleby, Kerry Oshita.

Absent: Sue Adams, Talia Mahnke, Terri Fewel, John Olson, Mark Howley, Shannon O’Kelley, Mark Howley, Tom Yetman, Tim Hunt, Fr. Hans Olson.

Prayer Duane led the meeting in prayer.

1. Roll call: Steve led the roll call.
2. Approval of May minutes: Minutes approved by the group.
3. School reports
4. Danielle Appleby presented on the Academic Resource Center.
5. Kerry Oshita presented on the Campus Ministry program. Both power points were shared with the members of the board following the meeting.
6. Committee Reports
7. Governance committee: Nomination of new board members—Millie nominated all six candidates as a slate. The group approved. We will do an August and September orientation. Departing board members were recognized. Election of officers for 2018-19. Duane will step down as vice-chair. Jeff Cymbaluk was nominated and accepted the vice-chair position the group approved this change. The Secretary position is still open and the group will continue the conversation. Committee discussion for next year.
8. Finance committee: Larry presented the upcoming budget with admissions numbers holding at 495 could generate a reserve at the year of the end. The group will continue to discuss cash flow and generating reserves. One topic of discussion will be to look at the administrative staffing and overheard costs as a potential area of savings.
9. Advancement committee: No report beyond what was contained in the board packet.
10. Innovation and Planning committee: Echoes the need to generate reserves for future facility needs. The capital needs assessment will guide the project work and the schedule for future projects. Mark Howley has led meetings with stakeholders (faculty and staff; students; will next meet with parents) to discuss the school mission statement and graduation outcomes. Brian Murphy will look at the project of the graduation outcomes while Mark Howley will continue to lead the project on the school mission statement. Duane suggested including representatives from the Archdiocese to the stakeholder groups.
11. Spirituality and Wellness committee: The group did not meet in June. Duane reported that Jordan is starting to network and plan for next year. Duane suggested reporting the survey results back to the students.
12. Executive Session: Millie met with the group to discuss the evaluation of the president.

Meeting adjourned at 8:15pm

Respectfully submitted,

Steve Schmutz