**Archbishop Murphy High School**

Board of Trustees

May 16, 2018

Present: Sue Adams, Alex Crane, Jeff Cymbaluk, Terri Fewel, Mark Howley (via phone), Shannon Millie Judge, Mary Knox, Talia Mahnke, Brian Murphy (via phone), Shannon O’Kelley, Steve Schmutz, Duane Schireman, Pat Sievers,

Absent: Tim Hunt, Tom Kelly, Larry Moore, TC Thacker, Tom Yetman

The meeting began at 6:00pm with prayer led by Duane.

1. Roll call - Terri Fewel
2. Approval of April minutes - The group approved the minutes as presented.
3. Committee reports
4. Spirituality and Wellness - Duane
   * Presented on the committee meeting
   * Jordan James will serve as the Director of the school program.
   * Jordan will contact other members for ideas or connections.
   * Char Hilgendorf shared the results of the student survey administered during CP. The student survey results show high scores with stress and anxiety relating to high school—academics, social environment, etc. The committee discussed the school culture, and previous experiences with certain leaders in the community. The group discussed next steps on the high survey items.
   * The school has scheduled three CPs for student experience on the topics of stress and anxiety.
   * Shannon shared a story from a 60 Minutes episode of a school which focused on St. Benedict’s in New Jersey which placed emphasis on building self esteem and community. The get students to “see beyond themselves” was mentioned. The students had the chance to make open ended comments as well as the survey—the school gathered the results of this section and felt the takeaways included harassment or not being heard.
   * Terri shared how the parish schools are giving the ACRE tests in 5th and 8th grade. She suggested asking for the data results of these tests from the partner schools.
5. Governance
   * The group focused on nominations for new board members and updates on those leaving the board.
   * Tom Kelly would prefer to focus on committee work;
   * Duane would like to see how his schedule looks in the fall before committing to board work but wants to stay involved with his committee.
   * The following people have been nominated: Bridget Rauvola, Brett Carlton, Deacon Dennis Kelly, and Rich Bacigalupi. Mike Mallahan would like to wait another year before considering. Kathy Wartelle is also being approached to fill the position of Terri Fewel.
   * The Wesco audit will begin May 25 with Karst Brandsma meeting with Alex Crane, Steve Schmutz, Mary Knox, Jana Zitnik, Jerry Jensen.
   * The Tulalip presentation will be rescheduled to a later date in the Fall. The group discussed the aspects of key points of the presentation that should be the focus for the team from AMHS.
6. Finance - Mary
   * discussed the financials through April—over budget on revenue and under budget on expenses.
   * Cash flow projections for May and June are still a concern due to tuition payments at different levels from other times in the year.
   * Year end cash flow projections look better for June.
   * A question regarding tuition assistance was what percentage are currently receiving aid—this number is 40%.
   * Mary reviewed the FACTS process for tuition assistance.
   * Discussion on setting a policy on the percentage of tuition revenue to tuition assistance.
7. Advancement
   * The school website will be renewed with Final Site and the updated site will be released in August.
   * Enrollment projections look strong.
8. Innovation and Planning
   * Mark Howley did work on the school mission, graduation outcomes and core values and competencies.
   * The mission statement appears to be a bit outdated and long—the focus groups suggested looking at diversity and inclusion. Community was a word used frequently.
   * Mark plans to also interview students.
   * Pat asked if we are ready to begin the process of re-examining the mission statement.

New business and closing remarks

The meeting adjourned at

Respectfully submitted,

Steve Schmutz