

2019 AP Exam Registration Form

Student Name: _____

I will be taking the following AP Exam(s) this May:

<u>Exam</u>	<u>Student Cost</u>
_____ AP Biology	\$94.00
_____ AP Calculus AB	\$94.00
_____ AP Calculus BC	\$94.00
_____ AP Chemistry	\$94.00
_____ AP Computer Science	\$94.00
_____ AP Economics	\$94.00
_____ AP Go/Po	\$94.00
_____ AP Lang. & Comp.	\$94.00
_____ AP Physics C: Mechanics	\$94.00
_____ AP Physics E & M	\$94.00
_____ AP Statistics	\$94.00
_____ AP US History	\$94.00
_____ AP World History	\$94.00
_____ AP French	\$94.00
_____ AP Spanish	\$94.00

Total: _____

If you would like to request financial assistance with the AP exam fee, please contact Mr. Matusak before submitting your registration form and payment.

Please make checks payable to AMHS and indicate "AP Exam Fee" on the check.

**Registration forms and fees are due in the Main Office
no later than Friday, February 15th.**

All Students registering for an AP exam are required to attend the Mandatory Pre-Exam Administration Session on Tuesday, April 16th in the Multi-Purpose Room (last names A-L @ 8am; last names M-Z @ 8:45am).

Please note: you may not be able to take an AP exam if you do not attend this meeting.

For office use only

Pd

check #

Your child has been given a copy of the 2018-19 Bulletin for AP Students and Parents. This guide to the AP Program has important information regarding things such as AP score reporting, test administration policies & procedures, exam preparation tips, as well as a schedule for all 2019 AP Exams. If your child has not already shown this to you, please request that they do so.

AP Exam fees and available fee reductions

The fee for each AP exam is \$94. Checks and money orders should be made payable to the school administering the AP Exam, not the College Board.

Fee reductions

College Board fee reductions and state and federal subsidies are available for students with financial need. Visit www.collegeboard.com for information about eligibility criteria and the procedure for claiming College Board fee reductions for AP Exams. Please contact Mr. Matusak if your family needs any assistance with fee reductions prior to placing your AP exam order.

Late testing with alternate exams

There is no additional fee for using an alternate form of the exam if schools are ordering alternate exams under circumstances that are generally beyond the control of the school's administration and the students. In other instances, however, the school is billed an additional \$45 per student for each exam to partially cover the cost to prepare, print, ship, and score these exams. Students eligible for the College Board fee reduction will not be charged the \$45-per-exam late-testing fee, regardless of their reason for late testing. Visit [Late Testing](#) for more information.

Typical reasons for late testing and how late-testing fees might be incurred:

- **No additional fee:**
 - Academic contest/event
 - Athletic contest/event
 - Disabilities accommodation issue
 - Emergency: bomb scare or fire alarm
 - Emergency: serious injury, illness, or family tragedy
 - Religious holiday/observance
 - School closing: election, national holiday, or natural disaster
 - Student court appearance
 - Two or more AP Exams on same date and time

- **Additional \$45 fee incurred:**
 - Conflict with non-AP and non-IB exam
 - Family/personal commitment
 - Ordering error
 - Other school event
 - School closing (local decision, non-emergency)

Unused exams

Schools are charged \$15 for any exam that is ordered but not used. Students who order an exam, but do not arrive on the scheduled day to complete an exam, will be reimbursed the exam fee, less the \$15 Unused exam fee.

Late orders

Any order received after Wednesday, March 13th will incur a \$15 late fee, per exam.

Any order received after April 3, 2019 will incur a \$55 late fee, per exam (excluding alternate exam orders).

No orders will be accepted after April 12, 2019.