

MINUTES
AMHS Board of Trustees Meeting
May 18, 2022

Present: Sue Adams, Bill Brooking, Mike Burns, Jeff Cymbaluk, Terri Fewel, Mytyl Hernandez, Mary Kelly, Talia Manhke, Armando Medina, Larry Moore, Brian Murphy, Joan Ritter, Steve Schmutz, Pat Sievers

Absent: Rich Bacigalupi, Brett Carlton, Millie Judge, Alicia Mitchell, Shannon O'Kelley

Opening Prayer – Steve Schmutz

Roll call – Sue Adams called the roll, and a quorum was declared.

Approval of Minutes – The Board approved the minutes from the April meeting of the Board of Trustees.

School Report – Steve Schmutz for Alicia Mitchell

AMHS welcomed Archbishop Etienne to campus on May 4th where he enjoyed a campus tour, lunch hosted by Campus Ministry, and Mass in the Saint Thomas Chapel which he celebrated with Deacon Angus McDonnell. Teacher Appreciation Week was held the first week in May. A new family social was held on May 10th and highlighted many activities and programs on campus. Prom was held May 14th at the Feather Ballroom in Snohomish. Several student awards assemblies are planned later this month highlighting our graduating seniors. Baccalaureate will be held on June 2nd and graduation on June 3rd.

Governance Committee – Steve Schmutz

Steve let the committee know about several new hires for next year including Sarah Pedersen (Dean of Students), Brad Serka (Counseling), Beth Mock (Math), Virginia Kirima (Science), and Kianna Garmanian (Theology). The facilities manager position is in the final interview stages with a planned June 1st hire date and transition help from Rex Lewandowski. The committee also discussed new board nominations and plans to propose these at the June meeting.

Finance Committee – Joan Ritter

Joan reviewed the balance sheet and P&L statement through April 2022. Highlights include reduction of the building loan below \$4 million, tuition revenue above budget (457 students instead of budgeted 450), annual fund over budget for fundraising (\$75k), and expenses below budget in most areas. A proposal has been submitted by Rocketship marketing company for 2022-23 which includes managing the school website.

Spirituality, Health and Wellness Committee – Sue Adams

Congratulations to Jordan and Jana James on the birth of their baby boy! Jordan continues to work with Judd and Black on the kitchen remodel with discounts anticipated for new appliances.

Planning and Innovation Committee –Pat Sievers

Rex plans to complete part of the kitchen remodel before his departure including the electric roll-up door, installation of stainless-steel counters, and serving space lighting. Rex is also securing bids for bathroom floor repairs which were cited as needed by the health department. Security issues were also discussed as there have been recent catalytic converter thefts from school vehicles. Rex recommended an evening security presence between the hours of 7-11pm to address this issue.

Advancement Committee – Steve Schmutz for Shannon O’Kelley

The 2022 STAR event supporting tuition assistance was held on May 12th in conjunction with Godparents/Grandparents Day. This event included breakfast, auction items, and recognition of alumni in military service. The event has raised \$53k so far. The school continues to work with Rocketship on enrollment marketing efforts with a specific focus on public schools.

Alumni Relations Committee –Talia Manhke

Homecoming weekend is scheduled for October 14th and celebrations are planned for the classes of 1997, 2002 and 2012, with a plan to reconnect and honor football families from the classes of 2000-2003 as well. The committee selected a recipient for the John Martens scholarship (for a current junior) and a new laptop was awarded to graduating senior. The Annual Report will be completed this summer.

The next Board meeting will be on June 15, 2022.