

MINUTES
AMHS Board of Trustees Meeting
November 22, 2022

Present: Sue Adams, Mike Burns, Jason Cummings, Jeff Cymbaluk, Mary Kelly, Talia Mahnke, Larry Moore, Brian Murphy, Shannon O’Kelley, Steve Schmutz, Joan Ritter

Absent: Rich Bacigalupi, Bill Brooking, Mytyl Hernandez, Millie Judge, Alicia Mitchell

Opening Prayer – Steve Schmutz

Roll call – Sue Adams called the roll, and a quorum was declared.

Approval of Minutes – **The Board approved the minutes from the October meeting** of the Board of Trustees.

School Report – Steve Schmutz for Alicia Mitchell

Thanksgiving break starts tomorrow, and a prayer service was held in the chapel today. A middle school speech tournament was held on October 28th with over 100 students and their families in attendance from local parochial schools. James Madison, AMHS parent and celebrated artist, agreed to be an “artist in residence” for the experiential learning program. The first project he will work on with students is a healing pole that will eventually be installed on campus.

Governance Committee –Steve Schmutz

The committee approved retaining security on campus for two days a week through December 16th and potentially into the new year. Millie is working on reformatting and editing the bylaws for review at the January Board meeting. 115 students and their families attended the fall open house on November 6th. The early application incentive deadline is on December 9th.

Finance Committee – Jeff Cymbaluk

The committee reviewed the Vine Dahlen audit presentation and recommended approval by the Board. **The audit results were approved by all Board members.** To address faculty and staff retention issues, **the committee also recommended to 1) add one extra personal day (for a total of 3 days) to be used at the beginning of next year, and 2) award a \$500 holiday bonus in December 2022 for all faculty and staff. This recommendation was approved by all Board members.** In addition, Jeff asked that all Board members think of other staff retention ideas over the holiday break, and these will be discussed at the January Board meeting.

Spirituality, Health and Wellness Committee – Sue Adams

Planning for the kitchen project is underway, Bargreen Ellingson is identifying equipment needs and may provide an overall design recommendation. Jordan is creating a digital order form for the lunch program to minimize any discrepancies with food ordering. SHW student activities during second

semester include the film “Upstanders” about cyber-bullying with both a student and parent viewing planned, as well as a presentation by Northwest Anxiety Institute from Portland with an ASB panel.

Planning and Innovation Committee – Mike Burns

Cameron received bids for an upgraded campus camera system and Alicia is working on securing grants to fund this project. The facilities team is also planning to build a storage shed behind the gym with assistance from Gaffney Construction. The shed will be used to hold equipment from the multi-purpose room which will be used for the woodworking/experiential learning project in 2023.

Advancement Committee –Shannon O’Kelley

The 2022 DREAM Auction was held on Friday, November 18th at the Angel of the Winds Arena. Jordan presented plans for the new Wellness and Performance Center as the Fund-A-Need item. The auction was very successful, raising \$416k overall, with \$155k for the FAN project (so far). Admissions is facilitating shadow visits, doing outreach presentations, hosting middle school nights on campus, and holding information sessions highlighting the Health Studies program. The Annual Report will be mailed out in early December.

Alumni Committee – Steve Schmutz for Talia Mahnke

The alumni committee is planning to honor the 20th anniversary of the state championship teams from 2003 (boys’ soccer, football, and baseball) at Homecoming next year. The STAR event on May 12th will honor alumni who are first responders. Board members are asked to let Steve know about any alumni who are past or current first responders.

The next Board meeting will be on January 18, 2023.