

AMHS 2nd Semester Late Final Exam Approval Form

I) To be completed by the Student:

Student Name: _____

Day/ Date of departure: _____

Day/ Date of Return: _____

Please list all exams which will be missed due to travel plans:

1) _____ 2) _____

3) _____ 4) _____

5) _____ 6) _____

7) _____

II) To be completed by the Vice Principal/Counselor

1) Date(s) of make-up exam(s): Day One: _____ Day Two: _____

2) Exams to be taken on each make-up testing day:

Day One: _____

Day Two: _____

Parent Signature: _____

AMHS Admin Approval: _____

Please note: While AMHS will attempt to accommodate late semester exams due to summer travel plans, it is impossible to recreate the normal testing environment for these students. As such, these students may be required to complete more than two (2) exams on a make-up exam day.

Additionally, if a student's travel plans require them to take their 2nd semester exams after the final official work-day for the AMHS faculty, the student should not expect their 2nd semester exams to be scored or for 2nd semester grades to be officially posted until the teacher(s) return to school in late August.

Students who do not comply with this procedure will not be allowed to complete their 2nd semester exams and these exams will automatically receive a score of "0".