

AMHS
Board of Trustees Minutes
September 24, 2026
On Zoom

Opening Prayer-Steve Schmutz

Roll call – Steve took roll and a quorum was declared.

Present: Mike Burns, Jason Cummings, Mary Kelly, Anthony Fletcher, Alex McGinty, Denise Montoya, Angie Sievers, Nicole Codd, and Steve Schmutz.

Absent: Nate Nehring, Jon Nehring, Bill Brooking, Pam Schwartz, Heather Thomas-Murphy, Mytyl Hernandez, Kim Gaffney, and Rich Bacigalupi.

Approval of June Minutes-- The board approved the minutes from the June meeting of the Board of Trustees.

Chair's Report--Mike Burns

--Mike reminded everyone to be present for the October 20 Board of Trustees meeting on Tuesday at 5pm on campus. We will send out a survey to find out what the best days and times are for people's schedules for board and board committee meetings. Mike developed a list of board committees to allow for more participation in various aspects of the schoolhouse and reorganizing some of the existing committees: Governance, Finance and Audit, Admissions, Marketing, Facilities and Security, Alumni Relations, Spirituality/Heath/Wellness, Extracurricular, Fundraising, Long Range Planning. Mike will reach out to board members to work on the evaluation/review for Steve for the 2025-2026 school year.

School Report--Steve Schmutz

--Campus Ministry organized a Service Fair for students to identify service hour opportunities. CM is hosting a freshman retreat on October 8.

--Student Life: Homecoming (9/28 to 10/2) Week includes spirit dress days and the Homecoming Dance (10/3). Pink Week is the following week—cancer awareness is the cause.

--Admissions: Parish school visits are underway. Middle School dance on 9/25, Open House 10/18. Shadow day parent coffee and conversation meeting was well attended.

--Development: Annual Fund letter will land in early October. The fundraising for the baseball/softball batting cage is complete. Fulcrum has released several new grant programs for various needs.

--Academics: University of Portland increased their annual scholarship in the MOU with AMHS to \$29,000 per year. Accreditation self-study has been submitted and the visit is scheduled for December 7-9. PSAT is on October 14.

--Co-curriculars: Crab Feed (October 24) will be the reveal for the Spring Musical.

Governance Report—Mike Burns and Steve Schmutz

--Action item: The board approved Mike Yamamoto to do committee work with the board of trustees.

--Steve and Nicole updated the board on the transition to Heritage Bank. The board approved Steve Schmutz and Nicole Codd to be the official signatures on our accounts with Heritage Bank.

Finance Report - Nicole Codd

--Nicole reviewed the updated budget for the 2026-2027 school year. The budget has been updated since April with adjustments made over the summer that reduced expenses in the area of personnel and the switch to Premiera for insurance. The budget is set at 460 students—current enrollment is 461.

Long Range Planning and Innovation Report-Denise Montoya

--Steve shared the Strategic Plan slide deck with the template provided by Denise Montoya, Mary Kelly, and Angie Sievers. Steve, Nicole, and Tom Wier provided updates on the timelines for the SP for August and September 2026.

Committee Updates

There were no additional committee reports.

New Business and Closing Remarks - Mike Burns

Mike will send out the committee spreadsheet and also a reminder for regular attendance at board meetings.

The next Board Meeting will be on Tuesday, October 20, 2026

In person at AMHS—Grace Hall counseling center.